

**Validation Checklist. Date of last review 23 May 2016**

<b>Application No:</b>	
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<b>1. Forms</b>	<b>Required</b>		<b>Provided</b>	
Correct application form used	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Correct certificates signed and dated	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Declaration signed and dated	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no

<b>2. Fees</b>	<b>Due</b>	<b>Received</b>	<b>Outstanding</b>

<b>3. Plans</b>	<b>Required</b>		<b>Provided</b>	
Site location plan with correct red and blue lines	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Site layout drawings (existing and proposed)	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Floor plans (existing and proposed)	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Elevation drawings (existing and proposed)	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Section drawings (existing and proposed)	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no
Large scale details (existing and proposed)	<input type="checkbox"/> yes	<input type="checkbox"/> no	<input type="checkbox"/> yes	<input type="checkbox"/> no

*Note: All drawings must be drawn to, and marked at, a metric scale. Any non-metric drawing, or drawing marked "do not scale" should be returned.*

<b>4. Sustainable Drainage System (SUDS) Statement</b>	
<b>Is the proposal...</b>	
A planning application for major development?	<input type="checkbox"/> yes
<i>If the answer is yes to the above, a SUDS statement is required.</i>	
<b>Are SUDS Statement requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>5. Wind energy developer pre-submission consultation</b>	
<b>Is the proposal...</b>	
A development for two or more wind turbines?	<input type="checkbox"/> yes
A development with any hub height in excess of 15m?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, the developer must undertaken and submitted details of their pre-submission consultation.</i>	
<i>This does not apply to:</i>	
<ul style="list-style-type: none"> <li>• S73 applications</li> </ul>	
<b>Are Wind Energy Pre-Submission Consultation requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>6. Design and Access Statements</b>	
<b>Is the proposal...</b>	
An application for listed building consent?	<input type="checkbox"/> yes
A planning application for major development? (if in Conservation Area and over 1000sq m consult Historic England)	<input type="checkbox"/> yes
A planning application in a conservation area providing one or more houses?	<input type="checkbox"/> yes
A planning application in a conservation area providing buildings where the floor space created is 100 square metres or more?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, a Design and Access Statement is required.</i>	
<i>This does not apply to:</i>	
<ul style="list-style-type: none"> <li>• S73 applications</li> <li>• Engineering or mining operations</li> <li>• Change of use only</li> <li>• Waster development</li> </ul>	
<b>Are Design and Access Statement requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>7. Heritage Statements</b>	
<b>Is the proposal...</b>	
Likely to affect the setting of the Heritage Asset?	<input type="checkbox"/> yes
An application for listed building consent? (if Grade I or II* consult Historic England)	<input type="checkbox"/> yes
In the curtilage of a listed building and development other than change of use?	<input type="checkbox"/> yes
In a Conservation Area and development other than change of use?	<input type="checkbox"/> yes
Affecting a Scheduled Ancient Monument? (consult Historic England)	<input type="checkbox"/> yes
Affecting a Registered Park or Garden of Special Historic Interest? If Grade II* consult Historic England (if Grade I or II* consult Historic England)	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, a Heritage Statement is required.</i>	
<i>The National Planning Policy Framework defines a Heritage Asset as "a building, monument, site, place, area or landscape identified as having a degree of significance meriting consideration in planning decisions, because of its heritage interest. Heritage asset includes designated heritage assets and assets identified by the local planning authority". Heritage Assets include listed buildings, scheduled ancient monuments, conservation areas and heritage environment record sites.</i>	
<b>Are Heritage Statement requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>8. Flood Risk Assessments</b>	
<b>Is the proposal...</b>	
In Flood Risk Zone 3?	<input type="checkbox"/> yes
In Flood Risk Zone 2?	<input type="checkbox"/> yes
In Flood Risk Zone 1 and one hectare or more in site area?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, a Flood Risk Assessment is required.</i>	
<b>Are Flood Risk Assessment requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>9. Tree Constraints Plans</b>	
<b>Is the proposal...</b>	
Development (other than change of use) at or below ground level within 15m of trees?	<input type="checkbox"/> yes
<i>If yes, a tree constraints plan is required...</i>	
<b>Are Tree Constraints Plan requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>10. Tree Surveys</b>	
<b>Is the proposal...</b>	
Development in the root protection area or beneath the canopy of trees as shown on the tree constraints plan (above)?	<input type="checkbox"/> yes
Development within Ancient Semi Natural Woodland?	<input type="checkbox"/> yes
<i>If yes, a full tree survey is required...</i>	
<b>Are Tree Survey requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>11. Policy CS16 Compliance Statement</b>	
<b>Is the proposal...</b>	
Creating new housing (new build or conversion)?	<input type="checkbox"/> yes
Creating 200sqm or more new floor space (new build or extension)?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, a CS16 compliance statement is required...</i>	
<b>Are CS16 Statement requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>12. Non-Mains Drainage Information or Questionnaire</b>	
<b>Is the proposal...</b>	
Providing new non-mains drainage provision?	<input type="checkbox"/> yes
Altering existing non-mains drainage provision?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, the following information is required...</i>	
<ul style="list-style-type: none"> <li>• Non mains drainage questionnaire</li> <li>• Scale plans showing the location of the proposed installation, including any drainage field or outfall</li> </ul>	<p style="text-align: center;"><b>Or</b></p> <ul style="list-style-type: none"> <li>• Scale plans showing the location of the proposed installation, including any drainage field or outfall</li> <li>• Details of the proposed installation, including scale plans and sections showing the proposed installation</li> <li>• Where outfall is to ground, percolation test results</li> <li>• Confirmation of whether:               <ul style="list-style-type: none"> <li>○ an Environment Agency discharge permit is required; or</li> <li>○ whether the installation meets the exemption requirements</li> </ul> </li> <li>• Supporting statement detailing whether the non-mains drainage system will have adverse effects</li> </ul>
<b>Are Non-Mains Drainage requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>13. Ecology</b>	
<b>Is the proposal...</b>	
A hydro scheme?	<input type="checkbox"/> yes
Within or next to a lake?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, an Ecological Assessment is required...</i>	
<b>Are Ecological requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>14. Construction Method Statement</b>	
<b>Is the proposal...</b>	
Demolishing an existing building which is over 50 cubic metres in volume?	<input type="checkbox"/> yes
Development (other than change of use) within any of the following areas?	
• A Special Area of Conservation (non-riverine)	<input type="checkbox"/> yes
• 25m of an Special Area of Conservation (riverine)	<input type="checkbox"/> yes
• A Site of Special Scientific Interest (non-riverine)	<input type="checkbox"/> yes
• 25m of a Site of Special Scientific Interest (riverine)	<input type="checkbox"/> yes
• A County Wildlife Site	<input type="checkbox"/> yes
• A Ramsar Site	<input type="checkbox"/> yes
• A Local Geological and Geomorphological Site (LGS formerly RIGS, consult Cumbria GeoConservation) – Not required in garden areas	<input type="checkbox"/> yes
• A Limestone Pavement Area	<input type="checkbox"/> yes
Development (other than change of use) in, or on the banks of, a watercourse or lake?	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, a construction method statement is required...</i>	
<b>Are Construction Method Statement requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>15. Bat surveys</b>	
<b>Is the proposal...</b>	
Doing works to the roof, eaves, stone faced walls, weather boarding, or vertically hung slate of any of the following:	
<ul style="list-style-type: none"> <li>agricultural buildings (e.g. barns and outbuildings) of traditional brick or stone construction and/or with exposed wooden beams</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>buildings and structures with slate roofs, stone walls, hanging slates, hanging tiles or weather boarding, in particular those within 400m of woodland and/or water</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>any building located within, or immediately adjacent to woodland and/or immediately adjacent to water</li> </ul>	<input type="checkbox"/> yes
Doing works to any of the following:	
<ul style="list-style-type: none"> <li>tunnels, mines, kilns, ice-houses, adits, military fortifications, air raid shelters, cellars and similar underground ducts and structures; unused industrial chimneys that are unlined and brick/stone construction</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>bridge structures, aqueducts and viaducts over water and wet ground</li> </ul>	<input type="checkbox"/> yes
Floodlighting any of the following:	
<ul style="list-style-type: none"> <li>churches and listed buildings, green space (including sports pitches) within 50m of woodland, water, field hedgerows or lines of trees with connectivity to woodland or water</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>agricultural buildings (e.g. barns and outbuildings) of traditional brick or stone construction and/or with exposed wooden beams</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>buildings and structures with slate roofs, stone walls, hanging slates, hanging tiles or weather boarding, in particular those within 400m of woodland and/or water</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>any building located within, or immediately adjacent to woodland and/or immediately adjacent to water</li> </ul>	<input type="checkbox"/> yes
Proposing the felling, removal or lopping of:	
<ul style="list-style-type: none"> <li>woodland</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>field hedgerows and/or lines of trees with connectivity to woodland or water bodies</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>old and veteran trees that are older than 100 years</li> </ul>	<input type="checkbox"/> yes
<ul style="list-style-type: none"> <li>mature trees with obvious holes, cracks or cavities or ivy covered (and also large dead trees)</li> </ul>	<input type="checkbox"/> yes
Development of:	
<ul style="list-style-type: none"> <li>Wind turbines</li> </ul>	<input type="checkbox"/> yes
<i>If the answer is yes to any of the above, a bat survey is required...</i>	
<b>Are Bat Survey requirements met?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

<b>16. SSSI Impact Risk Zone</b>	
Is the proposal within a zone?	<input type="checkbox"/> yes <input type="checkbox"/> no
Date shown in Earthlight	
<b>Does Natural England need consulting?</b>	<input type="checkbox"/> yes <input type="checkbox"/> no

17. Sign off				
1 <sup>st</sup> check	<input type="checkbox"/> Valid	<input type="checkbox"/> Invalid	Who:	Date:
2 <sup>nd</sup> check	<input type="checkbox"/> Valid	<input type="checkbox"/> Invalid	Who:	Date:
3 <sup>rd</sup> check	<input type="checkbox"/> Valid	<input type="checkbox"/> Invalid	Who:	Date: